

FROCESTER PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING ON WEDNESDAY 6TH JULY 2016 AT 7.30PM AT CRICKET CLUB

Present were Cllrs. Bill Flude (Chair), David Holpin, Peter Williams, Wendy Hawkins and Jane Davis.

1. Apologies: None
2. The minutes of the Parish Council meeting held on 11th May 2016 were read, approved by councillors and signed by the Chairman.
3. In matters arising Cllr Hawkins was asked to complete a Declaration of Acceptance of Office and all councillors were asked to ensure their Register of Members' Interests and election expenses, if any, had been sent to SDC.
4. The bank statements showed a balance of £2,407.43 & £192.51 after payments of £176 to Zurich and £480 for the new website. Cheques this month will be sent to the PCC (£200) and FCC (£100). The cash book was signed by the Chairman approving the end of year accounts. The annual return was sent to Grant Thornton by 16th June 2016 and the unaudited accounts have been published on the website conforming to the exercise of public rights from 1st July to the 11th August.
5. With no response from SDC or Amey concerning the slippage on Frocester Hill it was agreed that Cllr Stephen Lydon should be asked to help, Cllr Flude will own this task. The situation is more serious since an accident has been caused by the latest slippage. It was noted that Cllr Flude had repaired the broken glass in the kiosk library, and the Clerk will again repair the finger post. The current state of the effluent discharge in Peter Street will be reviewed by Cllr Williams.
6. The clerk explained that the intention to make an application for funding from the Commissioner's Fund 2016/17 under the Safe and Social Driving in Gloucestershire scheme had not progressed since the complexity of the application was beyond the capability of the parish. Instead, the correspondence between Frocester Parish Council and Carl Bierer of Fretherne with Saul Parish Council was discussed in relation with the use speed to monitor traffic through Frocester. This led to discussions with Mike Trebble (Police Community Support Officer) who can assist in this task as long as we have six volunteers and three persons at any one time doing the speed checks. Volunteers are being sought.
7. With no response from SDC or Amey concerning the slippage on Frocester Hill it was agreed that Cllr Stephen Lydon should be asked to help. The parish council will be making an application for funding from the Commissioner's Fund 2016/17 under the Safe and Social Driving in Gloucestershire scheme. The poor state of the verge in Peter Street will be surveyed and a report sent to Amey.
8. Updates to two planning applications were discussed – Frocester Lodge S.16/0814/FULL has been refused and Osborne Cottage S.16/0871/HHOLD has been withdrawn. It is expected that a planning application will be made for The Thatched Cottage soon.
9. The new website for Frocester Parish Council was reviewed and it was agreed that new domain-based email addresses should be assigned to each councillor. The website will now go live as soon as possible. The website will conform to the Transparency Code reporting requirements which states that meeting agendas, meeting minutes, financial information and other parish council documentation should be made available to anyone who wishes to see this.

The next meeting was set for Wednesday 14th September 2016 at 7.30pm at Hill Farm – there being no cricket club after its demolition. The meeting closed at 8.20pm.