

FROCESTER PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING ON WEDNESDAY 11TH MAY 2016 AT 7.30PM AT CRICKET CLUB

Present were Cllrs. David Holpin (Chair), Bill Flude, Peter Williams and Jane Davis.

1. Apologies: Wendy Hawkins
2. The annual parish meeting was opened by Cllr. D Holpin at 7.30pm.
3. One parishioner was present to ask questions regarding the procedure for electing parish councillors. In answer the clerk stated that Stroud has moved to all out elections every four years meaning that Frocester parish council came under the rules of the election on 5th May 2016. The process of completing nomination papers was posted on the parish notice board. The election of parish councillors became uncontested when five or fewer nomination papers were submitted. The annual parish meeting was closed at 7.40pm.
4. The Annual Parish Council Meeting was also held the same evening at which a welcome and introduction was made by the retiring chair Cllr. D Holpin who gave an account of the past year and thanked the councillors for their work. Councillor Bob Hill was remembered.
5. In a vote following his resignation, Cllr. B Flude was elected as chair with W Hawkins as vice-chair. Councillors then signed the Declaration of Acceptance of Office for the coming year. Councillors were also asked to complete a Disclosable Pecuniary Interests form.
6. The minutes of the Annual Parish Council Meeting held on 13th May 2015 were read, approved by councillors and signed by the Chairman.
7. The year-end financial statement showed a bank balance of £2,272.50 and the receipts and payments book was duly signed by the chairman and clerk.

PARISH COUNCIL MEETING

1. The Parish Council Meeting followed and the minutes of the Parish Council meeting held on 16th March 2016 were read, approved by councillors and signed by the Chairman.
2. In matters arising it was noted that the finger post was again broken; an offer had been received by Cllr. Davis to help support the funding of the defibrillator which is waiting for the outcome of an investigation by Arlingham parish council; the problems of sewage in Peter Street is again of concern given the warm weather.
3. The bank statement showed a balance of £3,061.96 after receipt of the SDC precept and the grant for the development of the new council website. A number of payments are to be made this month and cheques signed for this purpose.
4. The annual return is required to be sent to Grant Thornton by 17th June 2016 and the annual governance statement for 2015/16 was approved.
5. The municipal insurance renewal was discussed and agreed. The GPATC annual subscription will be paid.
6. With no response from SDC or Amey concerning the slippage on Frocester Hill it was agreed that Cllr Stephen Lydon should be asked to help. The parish council will be making an application for funding from the Commissioner's Fund 2016/17 under the Safe and Social Driving in Gloucestershire scheme. The poor state of the verge in Peter Street will be surveyed and a report sent to Amey.
7. Two planning applications were discussed – Frocester Lodge S.16/0814/FULL and Osborne Cottage S.16/0871/HHOLD. No objections were raised to either of these.
8. The new website for Frocester Parish Council was reviewed and it was agreed that new domain-based email addresses should be assigned to each councillor. The website will now go live as soon as possible. The website will conform to the Transparency Code reporting requirements which states that meeting agendas, meeting minutes, financial information and other parish council documentation should be made available to anyone who wishes to see this.

The next meeting was set for Wednesday 6th July 2016 at 7.30pm in the cricket club. The meeting closed at 9.10pm.