

# FROCESTER PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING ON WEDNESDAY 17<sup>TH</sup> MAY 2017 AT 7.30PM AT CRICKET CLUB

Present were Cllrs. David Holpin (Chair), Bill Flude, Wendy Hawkins and Jane Davis.

1. Apologies: Peter Williams
2. The annual parish meeting was opened by Cllr. B Flude at 7.30pm.
3. No parishioners were present and the meeting was closed at 7.40pm.
4. The Annual Parish Council Meeting was also held the same evening at which a welcome and introduction was made by the retiring chair Cllr. B Flude who gave an account of the past year and thanked the councillors for their work, with special mention of Cllr. D Holpin who stepped down as chair at the previous annual meeting.
5. During the year meetings were held in councillor's homes while the cricket club was being rebuilt, Frocester Parish Council created a social media presence with WhatsApp, and the council website continues to grow its content with respect to compliance.
6. In a vote following his resignation, Cllr. B Flude was elected as chair with W Hawkins as vice-chair. Councillors then signed the Declaration of Acceptance of Office for the coming year.
7. The minutes of the Annual Parish Council Meeting held on 11<sup>th</sup> May 2016 were read, approved by councillors and signed by the Chairman.
8. The year-end financial statement showed a bank balance of £3,013.91 and the receipts and payments book was duly signed by the chairman and clerk.

## PARISH COUNCIL MEETING

1. The Parish Council Meeting followed and the minutes of the Parish Council meeting held on 15<sup>th</sup> March 2017 were read, approved by councillors and signed by the Chairman.
2. In matters arising the ongoing efforts to improve the effluent drainage from the Frocester George were discussed – these discussions involve Pounds Close Recreation Ground charity since the existing septic tank may be within their curtilage. Every effort is being made by all organisations involved to find a suitable solution to the problem. The provision of a defibrillator is ongoing and a volunteer to manage the telephone kiosk lending library is being sought. The memorial gravel will be refreshed shortly.
3. The bank statements showed balances of £3,425.22 and £138.69. Receipts since the last meeting include the parish precept of £550 and payments include £42.21 to GAPTC, £40 to the Poppy Appeal & a donation of £250 to Stroud Valleys Project. Further payments will be made this month and cheques were signed for this purpose.
4. The annual return is required to be sent to Grant Thornton by 19<sup>th</sup> June 2017. The return had been audited by Sarah Poultney and was accepted and signed by the Chair. In discussing the annual return, it was agreed that earmarked reserves should be identified for a new Frocester Parish Council seating bench, annual website support costs & the provision of a defibrillator.
5. The Zurich Municipal Policy Renewal documents were discussed and the payment of £182.38 was agreed.
6. The municipal insurance renewal was discussed and agreed. The GPATC annual subscription will be paid.
7. A reminder was given to the clerk to investigate further how we organise a traffic speed survey through Frocester. The volume and speed of traffic at peak times is a growing problem on Bath Road and Peter Street.
8. It was noted that Frocester Cricket Club had responded in writing to the parish council apologising for any annoyance that may have resulted from the playing of loud music during the Grand Ball opening event for the new pavilion. The councillors expressed their thanks for this and in response wish to organise an event that encourages all villagers to visit and get to know the new cricket club facility.

The next meeting was set for Wednesday 12<sup>th</sup> July 2017 at 7.30pm in the cricket club. The meeting closed at 8.40pm.